



DRIVE

*DRIVING RHODE ISLAND to VEHICLE ELECTRIFICATION
REBATE PROGRAM*

Guidance Document

Version 1

January 29, 2016

Table of Contents

1. Introduction	1
2. Program Overview	1
3. Vehicle Eligibility	2
4. Rebate Amounts	3
5. Vehicle Purchaser or Lessee Duties and Responsibilities	3
6. Application Process	3
7. Appeals Process	5
8. Contact Information	5
9. Appendix A – Supporting Document Examples	6
10. Appendix B – Charging Station Map	10

1. Introduction

Driving Rhode Island to Vehicle Electrification (DRIVE) is an Electric Vehicle (EV) rebate program administered by the Rhode Island Office of Energy Resources (OER) to support adoption of electric vehicles by Ocean State drivers.

OER is the lead state agency on energy policy and programs. The mission of OER is to lead Rhode Island to a secure, cost-effective, and sustainable energy future. According to the Rhode Island State Energy Plan,¹ the transportation sector accounts for 40 percent of total statewide energy expenditures, releasing 4.5 million tons of CO₂ into the atmosphere annually. Despite robust interest in clean transportation solutions and growing electric vehicle (EV) market opportunities throughout New England and the nation there exists no significant support structure for consumers interested in adopting EVs within Rhode Island's existing energy policy and programmatic framework. Importantly, alternative clean transportation solutions, such as EVs, can reduce consumer fuel costs, increase energy security, and mitigate emissions from the transportation sector.

DRIVE represents a significant step toward filling this gap in the State's clean energy portfolio by facilitating consideration and, ultimately, consumer adoption of no-to-low carbon, clean transportation alternatives. Through DRIVE, qualified Rhode Island residents interested in the purchase or lease of an EV will be able to apply for a rebate of up to \$2,500,² based upon vehicle battery capacity. Thanks to the coordinated efforts of OER and the Rhode Island Attorney General's Office, \$200,000 of funding is available to support this program (as of January 29, 2016).

2. Program Overview

Rhode Island residents interested in purchasing or leasing a new electric vehicle are strongly encouraged to review all DRIVE Program Materials and the DRIVE Eligible Vehicle Model List, available at: www.drive.ri.gov.

Only Rhode Island residents with a qualified electric vehicle registered in Rhode Island are eligible for the program. Incentives are reserved and/or awarded on a first-come, first-served basis.

After a Rhode Island resident purchases or leases an eligible PEV from a licensed Rhode Island franchised new automobile dealer,³ they are qualified to apply to OER for a vehicle rebate. Eligible PEVs include battery electric vehicles and plug-in hybrid electric vehicles. OER maintains a complete list of qualified electric vehicle makes and models on their website at: www.drive.ri.gov.

A completed and approved DRIVE application will "reserve" funding to support the qualified rebate amount tied to the applicant's vehicle make, model, and battery capacity. Applicants will then have thirty (30) business days to provide OER with all required supporting documentation, including copies of a valid Rhode Island registration certificate for the electric vehicle; the final sales or lease contract, including an itemization of credits, discounts, and incentives received, if applicable; a Rhode Island

¹ For more information on the State Energy Plan and to read the complete document, please visit: www.energy.ri.gov/energyplan/.

² Rebates will be made on a first-come, first-serve basis based upon adherence to application requirements and contingent on funding availability. OER reserves the right to extend, modify, or terminate this program based upon funding availability and/or other factors.

³ Tesla electric vehicles are exempted from this locational requirement. Instead, qualified Rhode Island residents are allowed to purchase a Tesla from a licensed franchised auto dealer in neighboring Connecticut or Massachusetts and apply for a rebate through DRIVE.

driver's license or other valid Rhode Island residency form as approved by the OER; and a signed W-9 form. Importantly, if the applicant does not submit all required support documentation within thirty (30) business days, as indicated above, OER will release the "reserved" rebate funds back to the DRIVE program and a new application will need to be submitted.

OER will review all submitted materials for completeness and to ensure the applicant meets all eligibility requirements. If approved, OER will award the appropriate rebate amount directly to the applicant in a single payment by check within four to six (4-6) weeks from the date of final approval.⁴

OER reserves the right to modify the DRIVE Program and its terms and conditions and/or terminate the DRIVE program at its sole discretion. The submittal of a rebate application form does not guarantee award.

3. Vehicle Eligibility

To be eligible for a DRIVE rebate, a vehicle must be listed on OER's [DRIVE Eligible Vehicle List](#) **at the time of purchase or lease. The purchase or lease must be executed on or after the program start date of January 29, 2016.** Electric vehicles purchased or leased prior to this date will not qualify for a DRIVE incentive.

OER will maintain a [DRIVE Eligible Vehicle List](#) and post this information on its website at www.drive.ri.gov. The list will be updated periodically as vehicle models are approved. If a new vehicle meets the eligibility requirements set forth in this section, OER will calculate the rebate amount and add the vehicle to the DRIVE Eligible Vehicle List. Such vehicles will be eligible for DRIVE rebates prospectively, based upon the effective date of its addition to the list.

Eligible Rhode Island residents can qualify for a maximum of one (1) DRIVE rebate. Businesses, non-profit organizations, state and municipal governments, and other non-individual applicants are not eligible to apply to DRIVE at this time.

Qualified electric vehicles must be new, constructed of new parts that have never been the subject of a retail sale, or registered with the Rhode Island Department of Motor Vehicles (DMV) or any other motor vehicle agency or authority in any other jurisdiction. Qualified electric vehicles that are purchase or leased as dealership floor models and test drive vehicles may qualify under the DRIVE program, subject to review and approval of OER.

The following types of motorized vehicles are **not** eligible for DRIVE rebates at this time:

- Aftermarket plug-in hybrid electric and battery electric vehicle conversions;
- Electric scooters, mopeds, all-terrain vehicles (ATVs), neighborhood or low speed electric vehicles;
or
- Electric motorcycles.

⁴ Processing times may vary.

4. Rebate Amounts

As of the effective date of this document, eligible electric vehicle rebate amounts are as follows:

Rebate Amount	Required Battery Capacity
\$2,500.00	Greater than 18 kWh electrochemical energy storage (e.g. battery or plug-in hybrid)
\$1,500.00	7 to 18 kWh electrochemical energy storage
\$500.00	Less than 7 kWh electrochemical energy storage

5. Vehicle Purchaser or Lessee Duties and Responsibilities

The vehicle purchaser or lessee is responsible for submitting all required documentation, information, and applications to OER. Upon review and approval by OER, rebates will be issued by check and sent directly to the purchaser or lessee of the vehicle. Rebate checks will be sent by USPS.

To qualify for a DRIVE rebate, an electric vehicle purchaser or lessee must satisfy all of the following conditions:

- a. Only Rhode Island residents are eligible for this program. Proof of Rhode Island residency at the time of vehicle purchase or lease will be required to complete a DRIVE application.
- b. Except for vehicles manufactured by Tesla,⁵ the electric vehicle must be purchased or leased from a licensed Rhode Island franchised new automobile dealer.
- c. The electric vehicle must be new and of a make and model listed on OER's DRIVE Eligible Vehicle List (see Section 3) at the time of purchase or lease.
- d. The purchase or lease date must be on or after January 29, 2016.

The qualified electric vehicle may not include modifications to the vehicles emissions control systems, hardware, software calibrations, or hybrid system.

6. Application Process

The DRIVE application is available on-line at www.drive.ri.gov. If you do not have access to the Internet and would like a hard copy application mailed to you, please contact Ryan Cote (OER) at (401) 574-9118 or Ryan.Cote@energy.ri.gov.

For purchases, the date of purchase is the day that the purchase agreement is signed by the qualified individual and executed by the dealer. For leases, the date of lease is the date upon which the lease of the vehicle commences as specified in a signed lease agreement.

⁵ Qualified Rhode Island residents are allowed to purchase a new Tesla from a licensed franchised auto dealer in neighboring Connecticut or Massachusetts and apply for incentives through DRIVE. This is the only exception.

Step 1: After purchasing or leasing a qualified electric vehicle, eligible Rhode Island residents must complete and submit a DRIVE application to OER. As rebates will be issued on a first-come, first-serve basis, the submittal of a complete application **RESERVES**⁶ an individual's place in the application queue⁷. The DRIVE application must be submitted electronically to www.drive.ri.gov or mailed to:

Attn: DRIVE Rebate Program
R.I. Office of Energy Resources
1 Capitol Hill, 4th Floor
Providence, Rhode Island 02908

Step 2: Qualified applicants will have an additional thirty (30) business days from the date of their approved application to submit all required support documentation, as specified on the DRIVE application. Supporting documents must be sent via USPS to the address listed above. All documents should be mailed in one envelope. **PLEASE DO NOT SEND ORIGINAL DOCUMENTS.**⁸

At minimum, DRIVE applicants must provide copies of the following support documents:

- A copy of the Rhode Island registration for the electric vehicle.
- A copy of the signed and executed sales or lease contract with an itemization of credits, discounts and incentives received.
- A copy of the vehicle purchaser's or lessee's current Rhode Island driver's license. If you do not have a Rhode Island driver's license you may provide another valid form of Rhode Island residency as approved by the Rhode Island Department of Motor Vehicles.
- A copy of a signed and completed W-9 form, available at:
http://controller.admin.ri.gov/documents/Forms/Misc%20Forms/13_W-9%20Form%20Revised%20Aug%202015.doc.docx.

All applications and supporting documents will be subject to review and approval by OER. Upon approval of a completed application and confirmation that all support documentation has been submitted and is in good order, OER will issue the appropriate level of rebate on a first-come, first-served basis based upon the application's position in the rebate queue.

Failure to comply with all stated program requirements may result in removal of an applicant's position in the application queue; require an interested applicant to re-submit their application and/or support documentation; and/or result in the denial of an application by OER. OER reserves the right to request additional support documentation, as necessary, to verify eligibility.

Please note that submittal of an application does not guarantee approval or issuance of a rebate.

⁶ The reservation of a rebate does not guarantee payment of any incentive by OER.

⁷ Applications submitted online will be timestamped upon submittal; applications mailed to OER will be timestamped upon receipt.

⁸ OER is not responsible in the event that original documents (i.e. registration, purchase agreements, etc.) are mailed and/or misplaced or lost.

7. Appeals Process

The Commissioner of the Office of Energy Resources will consider appeals related to the denial of a rebate application on a case-by-case basis. A request for appeal must be submitted, in writing, within thirty (30) days of the date of application denial to:

Commissioner of the Office of Energy Resources
Office of Energy Resources
1 Capitol Hill, 4th Floor
Providence, Rhode Island 02908


8. Contact Information

For general questions and inquiries regarding the DRIVE Rebate Program or other clean transportation initiatives in Rhode Island, please contact Ryan Cote, OER Program Services Officer, at (401) 574-9118 or Ryan.Cote@energy.ri.gov.

Appendix A

Supporting Documents

1. Sample Registration Form (TR-1 Form)

 STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS – DIVISION OF MOTOR VEHICLES 600 New London Avenue, Cranston, RI 02920-3024 Phone: 401-462-4368 www.dmv.ri.gov		APPLICATION FOR REGISTRATION AND TITLE CERTIFICATE (TR-1)	
NAME OF PERSON SUBMITTING DOCUMENTS TO DMV PRINTED NAME: _____ SIGNATURE: _____ LICENSE #: _____ LICENSE STATE: _____		FOR OFFICIAL USE ONLY PLATE _____ TAX _____ X REFERENCE # _____ TOTAL _____ TIN _____ <input type="checkbox"/> CHECK <input type="checkbox"/> CASH <input type="checkbox"/> CC	
TRANSACTION TYPE: PLEASE SELECT ONE <input type="checkbox"/> NEW REGISTRATION - PLATE #: _____ (complete sections A,B*,C,D,E,F*,G,H) <input type="checkbox"/> TRANSFER REGISTRATION - PLATE #: _____ (complete sections A,B*,C,D,E,F*,G,H) <input type="checkbox"/> DUPLICATE REGISTRATION - PLATE #: _____ (complete sections A,B*,D,E,H) <input type="checkbox"/> PLATE CHANGE - PLATE #: _____ (complete sections A,B*,D,E,H) <input type="checkbox"/> UPDATE CURRENT INFORMATION - PLATE #: _____ (complete sections A,B*,D,E,F*,H) <input type="checkbox"/> SURVIVING SPOUSE - PLATE #: _____ (complete sections A,D,E,G,H) <input type="checkbox"/> LATE RENEWAL - PLATE # or TITLE #: _____ (complete sections A,B*,D,E,F*,H)		E. VEHICLE INFORMATION (ALL FIELDS ARE MANDATORY) YEAR: _____ VIN (VEHICLE IDENTIFICATION #): _____ MAKE: _____ MODEL: _____ BODY TYPE: _____ GROSS VEHICLE WEIGHT: _____ COLOR: _____ # OF CYLINDERS: _____ CURRENT MILEAGE: _____ # OF PASSENGERS _____ FUEL TYPE (CHECK ONLY ONE): VEHICLE HOLDS: _____ <input type="checkbox"/> GAS <input type="checkbox"/> HYBRID <input type="checkbox"/> ELECTRIC <input type="checkbox"/> DIESEL <input type="checkbox"/> CNG/LPG DOES VEHICLE HAVE A PICKUP BED? <input type="checkbox"/> YES <input type="checkbox"/> NO CAMPERS AND TRAILERS ONLY LENGTH: _____ CARRYING CAP.: _____ MOTORCYCLES/MODEPS/SCOOTERS ONLY PEDALS? <input type="checkbox"/> YES <input type="checkbox"/> NO ENGINE SIZE/CC/MPH: _____ MAX SPEED.: _____	
A. OWNER'S INFORMATION (INDIVIDUAL OR COMPANY) LAST NAME: _____ PHONE #: _____ FIRST NAME: _____ MIDDLE INITIAL: _____ SUFFIX: _____ LICENSE #: _____ D.O.B.: _____ STREET ADDRESS: RESIDENCE (WHERE VEHICLE IS KEPT OR GARAGED) APT./FLOOR: _____ CITY/STATE/ZIP CODE: _____ STREET ADDRESS: MAILING (IF ADDRESS IS DIFFERENT THAN RESIDENCE) APT./FLOOR: _____ CITY/STATE/ZIP CODE: _____ <small>SECOND OWNER INFORMATION, IF APPLICABLE</small> LAST NAME: _____ FIRST NAME: _____ LICENSE #: _____ D.O.B.: _____		F*. COMMERCIAL VEHICLE/TRUCK INFORMATION ONLY TRUCKS: # OF AXLES: _____ U.S. DOT #: _____ TRACTORS: # OF AXLES: _____ IS VEHICLE PART OF A FLEET? <input type="checkbox"/> YES <input type="checkbox"/> NO TRUCKS AND TRACTORS: DISTANCE FROM FRONT TO REAR AXLES: _____ <small>(CENTER OF STEERING AXLE TO CENTER OF EXTREME REAR AXLE)</small> WHEN TRACTOR IS COMBINED WITH TRAILER THE LEGAL GROSS WEIGHT WILL BE DETERMINED BY THE DISTANCE FROM THE REAR AXLE & # OF AXLES IN COMBINED UNIT	
B*. LESSEE'S INFORMATION (IF VEHICLE IS LEASED) LAST NAME: _____ FIRST NAME: _____ MIDDLE INITIAL: _____ SUFFIX: _____ STREET ADDRESS: _____ CITY/STATE/ZIP CODE: _____ LICENSE #: _____ D.O.B.: _____		G. LIEN INFORMATION (COMPLETE IF THERE'S A VEHICLE LOAN) (1) LIENHOLDER NAME: _____ STREET ADDRESS: _____ CITY/STATE/ZIP CODE: _____ DATE OF LIEN: _____ (2) LIENHOLDER NAME: _____ STREET ADDRESS: _____ CITY/STATE/ZIP CODE: _____ DATE OF LIEN: _____	
C. SELLER'S INFORMATION SELLER'S NAME: _____ STREET ADDRESS: _____ APT./FLOOR: _____ CITY/STATE/ZIP CODE: _____ DATE OF SALE: _____ RI DEALER'S LICENSE #: _____		H. SIGNATURE I, THE UNDERSIGNED HEREBY MAKE APPLICATION TO REGISTER THE ABOVE DECLARED VEHICLE AND AS PART OF MY APPLICATION DECLARE THAT I AM THE OWNER. I DECLARE UNDER PENALTY OF PERJURY THAT NO OTHER LIENS EXIST AGAINST THE VEHICLE EXCEPT AS DESCRIBED HEREIN AND THAT ALL STATEMENTS MADE ON THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND BELIEF. I CERTIFY UNDER PENALTY OF PERJURY THAT I HAVE READ THE STATEMENT ON THE REVERSE SIDE AND WILL ABIDE BY CONDITIONS STATED THEREIN. <small>PERSONAL INFORMATION CONTAINED IN YOUR MOTOR VEHICLE RECORD WILL BE DISCLOSED ONLY IF THE STATE HAS OBTAINED THE EXPRESS CONSENT OF THE PERSON TO WHOM SUCH PERSONAL INFORMATION PERTAINS.</small> DO YOU CONSENT TO SUCH A DISCLOSURE? <input type="checkbox"/> YES <input type="checkbox"/> NO	
D. INSURANCE INFORMATION LIABILITY INSURANCE COMPANY NAME: _____ POLICY #: _____ EFFECTIVE DATES (FROM AND TO): _____ IS YOUR REGISTRATION, LICENSE, OR PRIVILEGE TO OPERATE A MOTOR VEHICLE REVOKED? <input type="checkbox"/> YES <input type="checkbox"/> NO FINANCIAL RESPONSIBILITY REQUIRED? <input type="checkbox"/> YES <input type="checkbox"/> NO COMPANY NAME: _____		OWNER'S SIGNATURE MUST BE NOTARIZED IF NOT PRESENT DURING TRANSACTION OWNER'S SIGNATURE: _____ DATE: _____ SECOND OWNER'S SIGNATURE: _____ IF CORPORATION, GIVE TITLE OR POSITION: _____ IF MINOR, SIGNATURE OF PARENT OR GUARDIAN: _____ NOTARY PUBLIC SIGNATURE: _____ NOTARY PUBLIC NAME: _____ DATE: _____ COMMISSION EXPIRATION DATE (MANDATORY): _____	

rev. 02/15

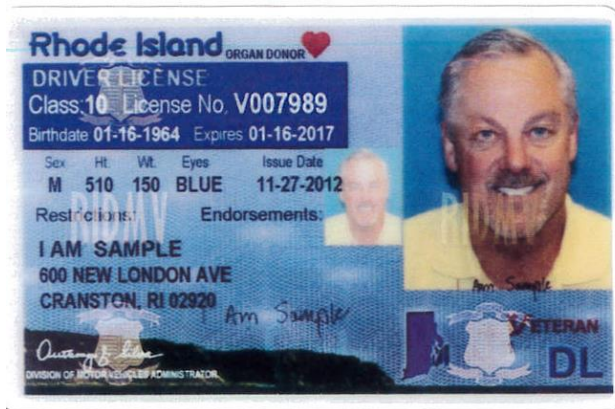
2. Example Purchase and Sales Agreement Form

MOTOR VEHICLE CASH PURCHASE AGREEMENT

DATE		20		NEW <input type="checkbox"/>	DEMO <input type="checkbox"/>	VEHICLE IDENTIFICATION NO.									
				USED <input type="checkbox"/>	STOCK NO.										
PURCHASER'S NAME(S)						ADDRESS									
CITY		STATE		ZIP CODE		TEL# HOME				BUSINESS					
						CELL PHONE				E mail					
Year	Make	Model	Color	Body Type	Miles	Delivery Date	Cyl.	Pass.	Doors						
SALES REPRESENTATIVE										\$					
TRADE-IN		Year	Make												
Model		Type	Color												
V.I.N.															
MILES (mi. <input type="checkbox"/> /km <input type="checkbox"/>)															
NO. OF CYL.															
LIENHOLDER															
TEL. #															
VERIFIED BY:															
PERSON CONTACTED															
GOOD UNTIL															
INS. CO.															
AGENT															
ADDRESS															
CITY															
STREET/ZIP															
PHONE															
VERIFIED BY:															
PERSON CONTACTED															
COLL. <input type="checkbox"/> YES <input type="checkbox"/> NO															
LIAB. <input type="checkbox"/> YES <input type="checkbox"/> NO															
REGISTRATION AND TITLE INFORMATION															
DATE OF BIRTH		OPERATOR'S LICENSE NO.													
MO	DAY	YEAR													
SOC. SEC. NO.															
CITY / TOWN WHERE VEHICLE GARAGED															
IS OWNER'S PRIVILEGE TO REGISTER OR OPERATE A VEHICLE SUSPENDED IN ANY STATE OR JURISDICTION?															
TERMS OF WARRANTY <input type="checkbox"/> MANUFACTURER'S WARRANTY (See Other Side For Details) <input type="checkbox"/> OTHER WARRANTY <input type="checkbox"/> NO WARRANTY						NOTE: CUSTOMER IS RESPONSIBLE FOR APPLYING HIS INSURANCE TO VEHICLE WITH TEMPORARY PLATES. VEHICLES WITH TEMPORARY PLATES ARE NOT COVERED BY DEALER'S INSURANCE. TEMPORARY PLATES REG. NO. ATTENTION PURCHASER: RHODE ISLAND LAW REQUIRES THAT ALL MOTOR VEHICLES SOLD AT RETAIL MUST BE IN SUCH CONDITION AS TO PASS A STATE SAFETY INSPECTION AT THE TIME OF SALE SO AS TO PROTECT CONSUMER.				1. TOTAL PRICE \$ 2. ALLOWANCE \$ 3. DIFFERENCE \$ 4. DOCUMENTARY PREPARATION FEE \$ 200 00 5. TITLE PREPARATION FEE \$ 20 00 6. SALES TAX % \$ 7. REGISTRATION FEES \$ 8. TOTAL \$ 9. PAYOFF AMOUNT + \$ 10. DEPOSIT ON ORDER - \$ 11. TOTAL \$ 12. TOTAL DUE ON DELIVERY \$ 13. BALANCE TO BE FINANCED \$					
THE SELLER HEREBY EXPRESSLY DISCLAIMS ALL WARRANTIES, EITHER EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, AND THE SELLER NEITHER ASSUMES NOR AUTHORIZES ANY OTHER PERSON TO ASSUME FOR IT ANY LIABILITY IN CONNECTION WITH THE SALE OF THE VEHICLE. [Purchaser's Initials]						X PURCHASER'S SIGNATURE									
CONTRACTUAL DISCLOSURE STATEMENT FOR USED VEHICLE ONLY "The information you see on the window form for this vehicle is part of this contract. Information on the window form overrides any contrary provisions in the contract of sale."						X AUTHORIZED DEALER REPRESENTATIVE									
						X BUSINESS MANAGER									

**SEE OTHER SIDE FOR ADDITIONAL
TERMS AND CONDITIONS**

3. Sample Rhode Island Driver's License or Proof of Residency



Rhode Island Driver's License



Rhode Island Identification Card

4. Sample W-9 Form

FORM W-9
REV 8/15

STATE OF RHODE ISLAND
FORM W-9 PAYER'S REQUEST FOR TAXPAYER
IDENTIFICATION NUMBER AND CERTIFICATION



THE IRS REQUIRES THAT YOU FURNISH YOUR TAXPAYER IDENTIFICATION NUMBER TO US. FAILURE TO PROVIDE THIS INFORMATION CAN RESULT IN A \$50 PENALTY BY THE IRS. IF YOU ARE AN INDIVIDUAL, PLEASE PROVIDE US WITH YOUR SOCIAL SECURITY NUMBER (SSN) IN THE SPACE INDICATED BELOW. IF YOU ARE A COMPANY OR A CORPORATION, PLEASE PROVIDE US WITH YOUR EMPLOYER IDENTIFICATION NUMBER (EIN) WHERE INDICATED.

Taxpayer Identification Number (T.I.N.)

Enter your taxpayer identification number in the appropriate box. For most individuals, this is your social security number.

Social Security No. (SSN)

--	--	--

Employer ID No. (EIN)

--	--

NAME

ADDRESS

CITY, STATE AND ZIP CODE

PAYMENT REMITTANCE ADDRESS, IF DIFFERENT FROM THE ADDRESS ABOVE

ADDRESS

CITY, STATE AND ZIP CODE

CERTIFICATION: Under penalties of perjury, I certify that:

- (1) The number shown on this form is my correct Taxpayer Identification Number (or I am waiting for a number to be issued to me), **and**
- (2) I am not subject to backup withholding because either: (A) I am exempt from backup withholding, or (B) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (C) the IRS has notified me that I am no longer subject to backup withholding.
- (3) I am a U.S. citizen or other U.S. person (as defined by the IRS).

Certification Instructions -- You must cross out item (2) above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item (2) does not apply.

Please sign here and provide title, date and telephone number:

SIGNATURE _____ **TITLE** _____ **DATE** _____ **TEL NO** _____
Original Signature Required (Digital Signature Not Acceptable)

BUSINESS DESIGNATION:

Please Check One: Individual ☐ Corporation ☐ Trust/Estate ☐ Government/Nonprofit Corporation ☐
Partnership ☐ Medical Services Corporation ☐ Legal Services Corporation ☐
LLC Tax Classification: Single Member (Individual) ☐ Partnership ☐ Corporation ☐

TIPS:

NAME: Be sure to enter your full and correct legal name as shown on your income tax return for the SSN or EIN provided.

ADDRESS, CITY, STATE AND ZIP CODE: If you operate a business at more than one location, adhere to the following:

- 1) Same EIN with more than one location -- attach a list of location addresses with remittance address for each location and indicate to which location the year-end tax information return should be mailed.
- 2) Different EIN for each different location -- submit a completed W-9 form for each EIN and location. (One year-end tax information return will be reported for each EIN and remittance address.)

Mail Completed Form To:
Supplier Coordinator
Purchasing Department

For State Use Only:

IRS _____ RI SOS _____ FED _____ Other _____

RI Supplier # _____ Approved _____

Appendix B

1. Map of Public Charging Stations

For more detailed information, please visit the Alternative Fuels Data Center (AFDC) website at

<http://www.afdc.energy.gov/>.

Other Resources:

1. Plugshare:
www.plugshare.com
2. Chargepoint:
www.chargepoint.com

